

Karnataka Science and Technology Academy

Preparation for Eleventh Conference of KSTA

- a) Delegates: About 1200
- b) Delegates to be invited from various Universities, Colleges, Line Departments and Heads /Teaching faculty and PG Students of various Universities and science writers & science promoters
- c) Poster/Paper presentations – brochure to be prepared and circulated

Arrangements requested from the Institution

1. Conference venue and other facilities to organize the conference free of cost

2. Inauguration Preparation:

Day-1: Inaugural Day

Breakfast
High Tea
Lunch
Evening Coffee/Tea
Dinner

Day-2:

Break Fast
Tea/Coffee
Lunch
High Tea (after prize distribution ceremony)

(Catering to be finalized in consultation with KSTA following due procedures)

3. Registration Kit (to be finalized in consultation with KSTA following due procedures):

- 1 Conference Bag
- 1Pen
- 1 Note pad with printed logos of KSTA and organizing university
- Compendium of Abstracts

4. Accommodation & Vehicle for:

- Speakers and KSTA Members & Officers
- Vehicle Arrangement for speakers & KSTA Members
- Accommodation for 300 outstation delegates and vehicle arrangements to be made to transport delegates from nearby bus stand/railway station **(to be provided free of cost by the host institute/university).**

5. Travel & Honorarium

Travel arrangement to be made for speakers (Air/Train/Bus for outstation speakers). An honorarium of Rs. 10,000/- to be paid for each distinguished talk.

6. Coordinators and Coordinating Committee

- Host university/institute should identify a Senior Faculty as Coordinator (easily accessible & to be able to take decision) for smooth organization of the conference
- A coordinating committee including KSTA Members & Officers and teaching faculty of the University is to be constituted to finalize food and conference kit.
- Escorts to Dignitaries and Experts to be arranged

7. Various Committees

- Various Committees to be constituted for Reception, Registration, Stage, Food & Accommodation, Transportation, Program Coordination, Poster/Paper Screening, Poster/Paper Presentation etc. including teaching faculty of the host University and KSTA Officers

8. Anchor

- Anchor for the inaugural session – Good Anchor is to be identified (to be fluent in both Kannada & English)
- Anchor for the technical session – Good Anchor is to be identified (from science/engineering background with fluency in both Kannada & English)

9. Nadageethe

- Nadageethe in the inaugural session – Good Singers to be identified (prior rehearsal required)

10. Special Vignana Geethe

Special Vignana Geethe to be composed (2 minutes) – Lyrics, composing and singing – for inaugural session (prior rehearsal required)

11. Cultural Program: 1st day evening – A cultural evening by students of the host institution as well as other nearby colleges is to be organized to showcase their artistic talent

12. Invitation to be prepared in consultation with KSTA

13. Poster Presentation

The conference will provide a platform for young delegates to present their ideas and research outcomes in the form of research posters. The posters could be presented on any aspects related to physical & mathematical sciences; chemical sciences; life sciences; interdisciplinary sciences and engineering sciences (including all branches) by young scientists/researchers, teaching faculty and post graduate students & research scholars of the State. A compendium of selected abstracts will be brought out and circulated to all the delegates during the conference.

To encourage excellence in scientific research, the best posters will be awarded cash prizes in each category such as physical & mathematical sciences; chemical sciences; life sciences; interdisciplinary sciences and engineering sciences as given below:

First prize –Rs. 15,000/-

Second prize – 10,000/-

Consolation Prizes – Rs 5,000 X 2

A panel of experts consisting of KSTA Members and eminent Professors will be constituted to select the best posters. The panel will review the posters based on the originality of research, objectivity, utility to society and presentation.

14. Conference Proceedings

A team of teaching faculty and PG students should prepare proceedings of the entire conference.

15. Constitution of an Expert Committee including KSTA members for selection of best posters for prizes

- 16.** Communication & Invitation (KSTA & host institute/university should take care)
 - Invitation to Guests
 - Identification of Speakers
 - Letters to various departments to depute delegates
- 17.** Invitations to be mailed to various State & Central Govt. Departments and Institutions
- 18.** Bouquets for Inauguration and Technical Sessions
- 19.** Mementos for Inauguration, Technical Sessions & Valedictory
- 20.** Lifetime Achievement Award (Gold Medal, Shawl, Clove Grland, Mysore Peta, Fruit Basket & Citation)- KSTA will make arrangement
- 21.** Various State and Central Government Institutions should be invited to put-up stalls in the conference exhibition to showcase their activities and success stories. The best exhibitor award is to be given based on selection by a jury.
- 22.** Special Dinner for Resource Experts & KSTA Members
- 23. Press & Publicity**

Letters to District Publicity Officers of various districts will be written by KSTA. However, host institution/university should also an make effort to invite electronic and print media to the inaugural function and give wide publicity to the conference.

- 24.** Submission f Photographs & Videos

High resolution photographs and videographs of the entire conference including technical sessions are to be submitted in 2 sets (DVD) to KSTA.

The Coordinator of the program should make a presentation on conference preparations in a meeting to be Chaired by Chairman, KSTA.